BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 115 JULY 9, 2014 – WORK SESSIONS

Human Services Summary Minutes

Work Session was held between the County Commissioners and Human Services on Wednesday, July 9, 2014, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Jill Johnson, Chair Staff: Pam Dill

Helen Price Johnson, Member - Excused

Aubrey Vaughan, Member

Staff Present: Jackie Henderson, Director, Lynda Richards

Others Present: Elaine Marlow, Budget Director

Record @ 00:05

Subject/Description: Request for Exemption from the competitive Solicitation process

Attachment: Memo dated June 9, 2014 from Jackie Henderson to BOCC

Action Requested: Approval of a request for exemption from the competitive solicitation process

for Developmental Disabilities Services for the rest of the biennium. **Follow up:** Okay with Board to move forward to a Monday agenda.

Subject/Description: Facility update

Attachment: yes

Discussion: Lynda Richards noted that they have provided documentation to the Department of Commerce that the change in use for the Community Health Building will continue to principally benefit low-and moderate-income persons. Human Services is working with the Budget Director to determine the cost to move Human Services into the Community Health Building and the payout to Compass Health who is currently occupying the building.

Commissioner Johnson would like to be briefed on Compass Health's plan for serving the public during the transition.

Follow up: Okay with Board to move forward with scheduling a public hearing.

Assessor Summary Minutes

Work Session was held between the County Commissioners and the Assessor on Wednesday, July 9, 2014, at 9:15 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Jill Johnson, Chair Staff: Pam Dill

Helen Price Johnson, Member - Excused

Aubrey Vaughan, Member

Present: Mary Engle, Assessor

Others Present: Elaine Marlow, Budget Director

Record @ 16:15

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 116 JULY 9, 2014 – WORK SESSIONS

Subject/Description: Update on staffing changes in the Assessor's Office

Attachment: none **Information:**

- Chief Deputy Position left vacant and unfilled until after August in order to have funding available to hire a replacement analyst and allow current analyst to provide training.
- Appraiser leaving employment July 9, 2014. Two appraiser trainee's currently in the office, one will fill the vacancy and will need to hire 2nd appraiser trainee.

Subject/Description: Assessment information

Attachment: none

Information: Assessments mailed June 24; 30 day appeal period. Will most likely add more

supplements into the queue.

Sheriff Summary Minutes

Work Session was held between the County Commissioners and the Sheriff on Wednesday, July 9, 2014, at 9:30 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Jill Johnson, Chair Staff: Pam Dill

Helen Price Johnson, Member - Excused

Aubrey Vaughan, Member

Staff Present: Sheriff Mark Brown, Wylie Farr

Others Present: Elaine Marlow, Budget Director

Record @ 26:09

Subject/Description: RSO Grant

Attachment: yes

Action Requested: Interagency Agreement with WA Association of Sheriffs and Police Chiefs for the Registered Sex Offender Address and Residency Verification Program 7/1/14 - 6/30/15.

Grant No. RSO 14-15 Island; Amount: \$75,778.06

Follow-up: Okay with Board to move forward to a Monday agenda.

Subject/Description: Food Service Agreement – Amendment #3

Attachment: yes

Action Requested: Food Service Operating Agreement Amendment 3 with Consolidated Food Management to continue providing meals for the Island County Jail from August 1, 2014 - July

31, 2015. Amount: Per Meal Cost

Follow-up: Okay with Board to move forward to a Monday agenda.

Juvenile & Family Court Services Summary Minutes

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 117 JULY 9, 2014 – WORK SESSIONS

Work Session was held between the County Commissioners and the Juvenile Department on Wednesday, July 9, 2014, at 9:40 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

Staff: Pam Dill **County Commissioners:** Jill Johnson, Chair

Helen Price Johnson, Member - Excused

Aubrey Vaughan, Member

Staff Present: **Brooke Powell, Court Administrator**

Others Present: Elaine Marlow, Budget Director

Record @ 36:55

Subject/Description: Food Service Operating Agreement Amendment #3

Attachment: yes

Action Requested: Food Service Operating Agreement, Renewal/Amendment 3 with Consolidated Food Management, Inc. to provide food services for Island County Juvenile Detention; Estimated Amount: \$38,718.00.

Follow up: Okay with Board to move forward to a Monday agenda.

WSU / Extension Services Summary Minutes

Work Session was held between the County Commissioners and WSU/Extension on Wednesday, July 9, 2014, at 9:45 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Jill Johnson, Chair Staff: Pam Dill

Helen Price Johnson, Member - Excused

Aubrey Vaughan, Member

Staff Present: Pam Bishop

Others Present: Elaine Marlow, Budget Director, George Anne Sherry

Record @ 49:30

Subject/Description: Inter-Departmental Agreement between Island County Noxious Weed **Control and Island County Public Works**

Attachment:

Yes

Action Requested: Approval of Inter-Departmental Agreement between Island County Noxious Weed Control and Island County Public Works to provide funding for Washington Conservation Corps to remove noxious weeds along Island County Road Right-of-Ways; Completion Date: August 31, 2014; Amount: \$3,500.00.

Record @ 01:10:30

Follow up: Okay with Board to move forward to a Monday agenda. Commissioner Johnson requested an update when the project is completed.

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 118 JULY 9, 2014 – WORK SESSIONS

Commissioners Agenda Summary Minutes

The County Commissioners met during Work Session on Wednesday, July 9, 2014 at 10:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

County Commissioners: Jill Johnson, Chair Staff: Pam Dill

Helen Price Johnson, Member - Excused

Aubrey Vaughan, Member

Others Present: Elaine Marlow, Budget Director

Record @ 59:13

Subject/Description: Consider appointment/reappointments on the Northwest Workforce

Development Council Attachments: yes

Action Requested: The Board considered applicants for reappointment on the Northwest

Workforce Development Council.

Follow up: Okay with Board to move recommendation to Monday's agenda.

Facilities Department Summary Minutes

Work Session was held between the County Commissioners and Facilities Department on Wednesday, July 9, 2014, at 10:05 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Jill Johnson, Chair Staff: Pam Dill

Helen Price Johnson, Member - Excused

Aubrey Vaughan, Member

Staff Present: Larry Van Horn, Facilities Director

Others Present: Elaine Marlow, Budget Director

Record @ 01:01:20

Subject/Description: Jail Elevator update

Attachments: yes

Information: Larry will be speaking with Jack Day at Labor and Industries this week to discuss a

variance to the requirement for a top escape hatch in the jail car.

Subject/Description: Vending machine service/new contract

Attachments: none

Information: Larry will be putting out an RFP for vending machine services and report results

back to the Board.

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 119 JULY 9, 2014 – WORK SESSIONS

Subject/Description: James Zylstra Memorial

Attachments: none

Information: Larry briefed the Board on options for the derelict flagpole at the 7th Street entrance to the Administration Building. Larry will look into the costs associated with repair of the flagpole or moving the memorial to an appropriate place.

Subject/Description: Motor Pool Vehicle #33481C 96 Escort Wagon/WSU

Attachments: none

Proposed Action: Approval to dispose of a 96 Escort Wagon for scrap value. Larry will be bringing forward some recommended changes to the motor pool at a future work session.

Follow up: Okay with Board.

	BOARD OF COUNTY COMMISSIONERS
	ISLAND COUNTY, WASHINGTON
	Jill Johnson, Chair
	Helen Price Johnson, Member
	Aubrey Vaughan, Member
ATTEST:	
Debbie Thompson, Clerk of the Board	
Debbie Thompson, Clerk of the Board	